



cancer fund  
for children

# INFORMATION PACK

Corporate Fundraising Lead

October 2026



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# WELCOME

Dear Candidate,

Thank you for your interest in the role of Corporate Fundraising Lead with Cancer Fund for Children.

This is an exciting time for the charity as we expand our therapeutic services for children, young people, and families across the island of Ireland. We are in the process of construction of our second Daisy Lodge short break centre, while raising vital awareness of the impact cancer has on families and the urgent need for greater support.

We are committed to recruiting and developing passionate, positive, and enthusiastic individuals who are dedicated to supporting families affected by cancer, and who are inspired by the mission of Cancer Fund for Children - to empower, connect and strengthen children and young so they feel equipped to cope with the emotional impact of cancer.

In this information pack, you can find out more about becoming part of Cancer Fund for Children's team. Our organisation lives by our values:

**Powerful Connections** – We nurture impactful relationships between the young people and families we support, within our communities and stakeholder networks, and across our staff team.

**Bold Ambition** – Our vision drives us to go further, reaching more young people with greater impact. We embrace bold aspirations and turn ambition into action. By aiming high and pushing boundaries, we make extraordinary things possible.

**Integrity** – We build trust through honesty and openness, upholding the highest standards of transparency and accountability, and ensuring our actions reflect our words and beliefs.

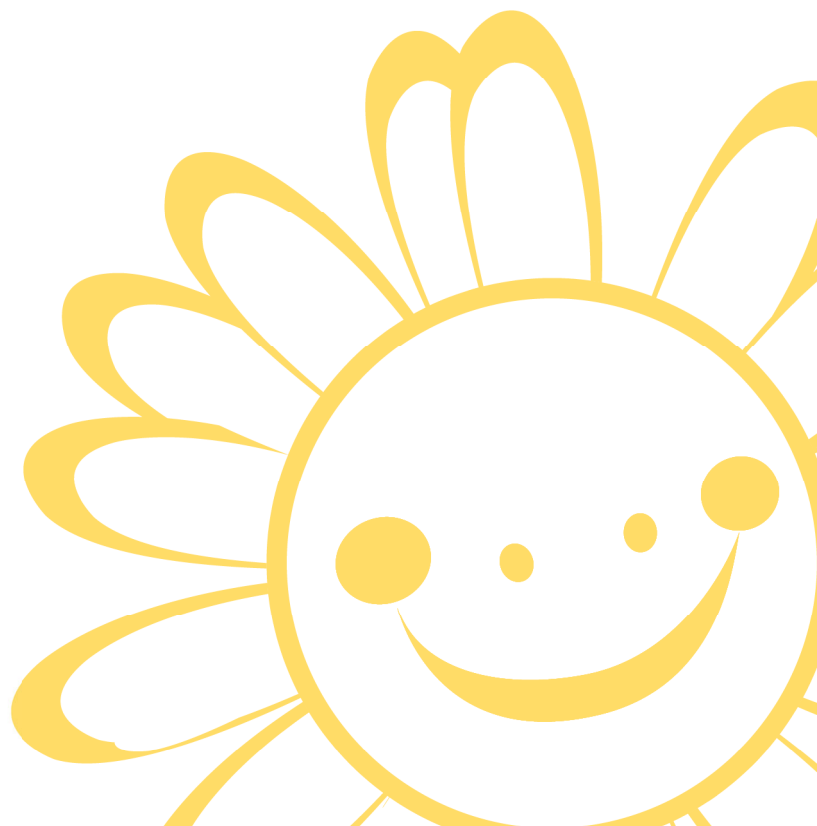
They shape our vision and drive our mission, guiding our decisions, actions, and relationships.

We believe this is what makes Cancer Fund for Children a great place to work.

Thank you for your interest in joining our team — we look forward to receiving your application.



Phil Alexander,  
CEO



# OUR STORY

## No child should face cancer alone.

Cancer Fund for Children is an ambitious charity with a vision that every child impacted by cancer should receive the right emotional support at the right time, no matter where they live on the island of Ireland.

The charity was founded in 1973 by Margaret McAlpine MBE who was a teacher who had been recruited to provide continuity to children's education whilst they were receiving treatment on the wards at Belvoir Park Hospital in Belfast.

Over the following years, Margaret recruited a range of volunteers, including consultant oncologist Dr George Edelstein, to form a Board of Trustees to help deliver a range of practical and financial support to families impacted by childhood cancer. This evolved into residential support with the purchase of Shimna Valley House in Co. Down in 1996. Shimna Valley provided families caring for a sick child with a tranquil space to spend quality time together, far removed from the stress of hospital wards and treatment routines. Shimna Valley was the forerunner to Daisy Lodge, which was opened by professional Golfer, Rory McIlroy 2014.

Over the last 20 years, our Board of Trustees has helped shape Cancer Fund for Children into the charity it is today, bringing in skilled, passionate staff to support families through therapeutic services and fundraising. As a result, we've grown into one of the leading Irish charities supporting children and young people affected by cancer.

At Cancer Fund for Children, we believe that the voice of young people is at the heart of everything we do. We employ people who are compassionate, skilled, and driven to make a real difference in the lives of the families we support.



# WHAT WE DO

Cancer Fund for Children provides a wide range of support to children and young people impacted by cancer and their families. You will find more information on our website at [cancerfundforchildren.com](http://cancerfundforchildren.com).

## Connections Team

Our Connections Team is the first point of contact after a referral, ensuring families feel heard, supported, and informed about Cancer Fund for Children's services. Each family is assigned a dedicated Connections Support Worker who regularly checks in to assess their needs and provide additional support where required.

## Hospital-Based Support

We have a Youth Support Worker who offers age-specific support to adolescents and young adults (11-24) in St. John's Ward, Crumlin, where they receive cancer treatment. We provide opportunities for group activities on the ward and run Young Adult short breaks (18-24yrs) to provide opportunities for peer connection with others who have had a similar experience.

## Community-Based Support

Our Cancer Support Specialists work one-to-one with children, young people, and parents at home and in the community, providing support when and where it's needed most. We also facilitate group programmes that foster peer support for young people affected by cancer and for those who have experienced bereavement.

## Youth Engagement

Our Youth Engagement Team ensures that young people's voices are at the heart of Cancer Fund for Children, empowering them to influence policy and practice. Our Youth Engagement Groups have completed training in recruitment and selection, teamwork, advocacy, presentation skills, leadership, and more. Young people actively participate on interview panels and have shared their experiences of cancer at a variety of speaking events.

## Daisy Lodge

Therapeutic short breaks at Daisy Lodge in Newcastle, Co. Down offer families quality time together in a safe, supportive environment. Feedback shows that after their stay, 90% of families felt more hopeful, 95% felt better able to manage their situation, and 96% said their relationships were strengthened.

As Daisy Lodge is at full capacity, we are building a second therapeutic centre near Cong, Co. Mayo, which will more than double our annual short breaks, increasing family members served from 1,800 to 4,000.



# OUR VISION, MISSION AND VALUES

## Our Vision

Our vision is that no child faces cancer alone.

## Our Mission

Our mission is to empower, connect and strengthen children, young people and their families so they feel equipped to cope with the emotional impact of cancer.

## Our Values

At Cancer Fund for Children, our values are the foundation of everything we do. They shape our vision and drive our mission, define who we are, how we behave and how we collaborate with others.



### Powerful Connections

Powerful connections are at the core of our organisation. We nurture impactful connections between the young people and families we support, with our communities and stakeholders, and across our all-island staff team.



### Bold Ambition

Our vision drives us to go further, to reach more young people with greater impact. We embrace bold aspiration and turn ambition into action. By aiming high and pushing boundaries, we make extraordinary things possible.



### Courage

We have the courage to lead and have difficult conversations. We embrace open communication and address sensitive topics, always with the intent of empowering those we support and those we work alongside.



### Compassion

Compassion guides our work to create safe spaces, offer genuine care, and approach others with kindness. We aim to ensure every person we interact with feels seen, heard, and supported.



### Integrity

We build trust through honesty and openness, upholding the highest standards of transparency and accountability, and ensuring our actions reflect our words and beliefs.



### Collective Responsibility

Each one of us plays a vital role in achieving our collective goals. We take personal ownership of our actions and support each other to ensure that as a team we reach our shared vision.

# OUR STRATEGY

At Cancer Fund for Children, our purpose has always been clear: to ensure that every child, young person and family impacted by cancer feels recognised, listened to and fully supported. Our 2026–2030 strategic plan, Power of Connection, sets out the next phase of our ambition to strengthen the support we provide across the island of Ireland.

This strategy is built around three core ambitions - Reaching Every Young Person, Empowering Voices, and Leading Change. Together, they represent our commitment to delivering compassionate therapeutic support to the whole family, advocating for the needs and experiences of young people, and continually improving how we work together as an organisation.

Over the next five years, we will focus on expanding access to our services, deepening our engagement with young people, strengthening the evidence behind our approach, and ensuring families are supported at every stage from diagnosis and treatment when needed through to bereavement.

With the opening of our second therapeutic short break centre, continued investment in our team, and stronger partnerships across the voluntary and healthcare sectors, we are well placed to reach more families than ever before.

Grounded in compassion and guided by the voices of those we support, this strategic plan reflects our commitment to ensuring no child or young person faces cancer alone. Together with supporters, partners and communities, we are building a future where every family impacted by cancer feels truly seen, heard and supported.

Peter O'Brien  
Cancer Fund for Children Chair



# JOB DESCRIPTION

|                               |                                        |
|-------------------------------|----------------------------------------|
| <b>Role:</b>                  | Corporate Fundraising Lead             |
| <b>Reporting to:</b>          | National Fundraising Manager – Ireland |
| <b>Direct Reports:</b>        | 2 x Fundraising Executives             |
| <b>Hours:</b>                 | 35 hours per week                      |
| <b>Salary &amp; Benefits:</b> | Salary commensurate with experience    |
| <b>Location:</b>              | Leinster or Connacht - (Hybrid)        |
| <b>Date:</b>                  | October 2026                           |

Cancer Fund for Children's mission is to ensure that no child or young person across the island of Ireland has to face cancer alone. The charity has over 30 years' experience delivering support and services to children, teenagers and young adults living with cancer and their families.

Our aim is to connect, empower and strengthen children and young people and their families so they are better equipped to deal with the impact of cancer. We do this by providing emotional and social support in the family home, in communities across Ireland, on the hospital ward and at our therapeutic short break centre.

This is an exciting opportunity at a pivotal point in Cancer Fund for Children's journey. The organisation has recently launched a new, ambitious strategy focused on expanding reach, income and impact across the entire island of Ireland. This position will add to our existing fundraising support and play a key role in raising both awareness and income, helping us be there for more children, young people and their families affected by cancer.

## Role Overview

The Corporate Fundraising Lead (Republic of Ireland) will lead the continued growth and development of Cancer Fund for Children's Corporate Partnerships Programme across the Republic of Ireland.

Reporting to the National Fundraising Manager (ROI), this is a key leadership role responsible for driving sustainable corporate partnership income in line with the organisation's ambitious plans for growth and service expansion across the Republic of Ireland.

Working closely with the National Fundraising Manager, the postholder will help shape and deliver the Republic of Ireland Corporate Partnerships Strategy, building on an established portfolio of successful partnerships while identifying new opportunities to grow income, strengthen strategic relationships and maximise long-term supporter value.

# JOB DESCRIPTION

The Corporate Fundraising Lead will provide leadership to an initial team of two Fundraising Executives, with responsibility for developing the team and supporting future growth as the Corporate Partnerships Programme continues to expand.

While primarily focused on the Republic of Ireland, the post-holder will work collaboratively with colleagues across Northern Ireland to maximise opportunities, share best practice and support the delivery of an integrated all-island Corporate Partnerships Programme.

The role requires a strategic, commercially minded and relationship-focused leader who can inspire high-performing teams, develop meaningful long-term partnerships and deliver sustainable income growth.

## **Main Responsibilities:**

### **1. Leadership & Management**

- Lead, coach and develop the Republic of Ireland Corporate Partnerships Team to achieve ambitious income and engagement targets.
- Create a high-performing, collaborative team culture through coaching, performance management and professional development.
- Undertake regular one-to-one meetings, performance reviews and annual appraisals in line with organisational policies.
- Support the recruitment, induction and future expansion of the Corporate Partnerships Team in line with organisational growth.
- Promote wellbeing, collaboration and continuous improvement across the team.
- Ensure compliance with fundraising regulation, GDPR and organisational policies.

### **2. Corporate Partnerships Strategy & Growth**

- Work closely with the National Fundraising Manager to develop and deliver the Republic of Ireland Corporate Partnerships Strategy.
- Build on the existing corporate partnerships portfolio, identifying opportunities to significantly grow sustainable income.
- Develop innovative partnership propositions that respond to evolving corporate priorities and market trends.
- Identify new strategic corporate partnerships that align with Cancer Fund for Children's values and strategic priorities.
- Contribute to the wider Fundraising Strategy and organisational objectives.
- Monitor fundraising trends, corporate giving developments and competitor activity to identify opportunities for innovation and growth.

### **3. Income & Performance Management**

- Contribute to the development of annual budgets, income targets and operational plans for Corporate Partnerships.
- Manage agreed income and expenditure budgets, ensuring strong return on investment.
- Monitor performance against KPIs, analysing results and identifying opportunities for continuous improvement.
- Provide regular reports, forecasts and pipeline updates to the National Fundraising Manager.
- Ensure all fundraising activity complies with organisational financial procedures and relevant legislation.

# JOB DESCRIPTION

## 4. Corporate Partnerships Portfolio Development

- Lead the continued development and delivery of the Republic of Ireland Corporate Partnerships Programme.
- Build and manage a robust pipeline of prospective corporate partners through proactive research, networking and relationship development.
- Secure and grow strategic corporate partnerships through tailored proposals, presentations and partnership plans.
- Maximise opportunities across strategic partnerships, charity partnerships, sponsorship, employee fundraising, payroll giving, volunteering, gifts in kind and cause-related marketing.
- Develop innovative campaigns and partnership opportunities that strengthen engagement and maximise income.
- Ensure the effective use of CRM systems to manage pipelines, supporter journeys and reporting.
- Work collaboratively with Marketing & Communications to develop compelling partnership campaigns, promotional materials and impact reporting.

## 5. Partnership Stewardship & Relationship Management

- Develop and deliver exceptional stewardship programmes that maximise partnership retention and long-term value.
- Build strong relationships with corporate partners, senior stakeholders and key decision-makers.
- Produce high-quality partnership proposals, presentations, reports and impact updates.
- Ensure partners receive an outstanding experience that reflects Cancer Fund for Children's values.
- Identify opportunities to deepen relationships and increase long-term support.

## 6. Cross-Organisational & All-Island Collaboration

- Work closely with the National Fundraising Manager (ROI), the Partnerships Lead (Northern Ireland) and the wider fundraising leadership team to support the continued development of Corporate Partnerships across the island of Ireland.
- Build strong collaborative relationships with colleagues across Northern Ireland, sharing best practice, insight and successful partnership initiatives.
- Identify opportunities to develop and deliver all-island corporate partnerships and campaigns where appropriate, while ensuring activity reflects local market opportunities.
- Work collaboratively with Community Fundraising, Philanthropy, Marketing & Communications, Services and other internal teams to maximise supporter engagement and income generation.
- Contribute to cross-organisational strategic projects and organisational initiatives.

# JOB DESCRIPTION

## Other

- To optimise tax effective giving across key corporate and individual donors working closely with the Individual Giving team as relevant.
- To manage risk and implement key mitigations for key risks. To ensure screening of key partnerships to safeguard alignment with the values and ethics of CFFC.
- To ensure the CRM is used accurately to record income and communication with all contacts. To ensure active participation in wider team and organisation workshops, meetings etc.
- To ensure active participation in wider team and organisation workshops, meetings etc.
- To represent Cancer Fund for Children at key events and conferences as relevant.
- To comply with all Cancer Fund for Children policies, procedures and guidelines and current legislative requirements.
- To perform any other reasonable duties and specific projects as assigned by management to contribute to the overall aims of Cancer Fund for Children.

# PERSON SPECIFICATION

| <b><u>Key Criteria</u></b>           | <b><u>Essential</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b><u>Desirable</u></b>                                                                                                                                                           |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Qualifications</i></b>         | <ul style="list-style-type: none"> <li>• Educated to degree level</li> </ul> OR; <ul style="list-style-type: none"> <li>• Minimum of 3 years' paid experience in a fundraising role within a not-for-profit organisation or related environment OR minimum of 3 years' paid experience in a sales/marketing/events role in the public or private sector.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>• Equivalent educational qualifications.</li> </ul>                                                                                        |
| <b><i>Experience / Knowledge</i></b> | <ul style="list-style-type: none"> <li>• Excellent written, verbal and presentation skills. Proven track record in income generation and budgetary management.</li> <li>• A proven track record of negotiating corporate partnerships and negotiating contracts.</li> <li>• Demonstrable experience of securing large gifts and/or partnerships and maintaining successful relationships.</li> <li>• Ability to demonstrate initiative in achieving targets within a competitive environment.</li> <li>• Demonstrable experience of successfully executing cultivation &amp; stewardship plans and retaining positive, key relationships.</li> <li>• Demonstrable experience of managing risk and due diligence in the context of visible public partnerships.</li> <li>• Demonstrable experience of event management for stewardship and engagement.</li> </ul> | <ul style="list-style-type: none"> <li>• Issues relating to children, young people and families dealing with cancer.</li> <li>• Knowledge of Irish Funding Environment</li> </ul> |

# PERSON SPECIFICATION

| <u>Key Criteria</u> | <u>Essential</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Desirable</u> |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
|                     | <ul style="list-style-type: none"> <li>Understanding of the legal, ethical and regulatory framework relating to fundraising in the Republic of Ireland.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |
| <b>Competencies</b> | <ul style="list-style-type: none"> <li>High level of technical ability with all usual computer software packages and data analysis and visualisation software [i.e., Microsoft Office, Excel, Adobe, MS Teams etc].</li> <li>Results driven with a focus on income generation at agreed and acceptable return on investment.</li> <li>High attention to detail and numerate accuracy in analysing and using data and financial information, to write coherent reports.</li> <li>Demonstrable relationship building skills with corporate and/or high value donor, trusts and foundations.</li> <li>Leadership skills to motivate, coordinate and liaise with colleagues through excellent team-player skills whilst being able to delegate effectively to the right people at the right time.</li> <li>Ability to influence and nurture relationships with stakeholders for the long term.</li> <li>Is resilient, agile, and flexible and able to navigate challenges and obstacles successfully.</li> <li>Effective time management and organisational skills including the ability to manage a significant workload with competing priorities.</li> </ul> |                  |

# PERSON SPECIFICATION

| <u>Key Criteria</u>             | <u>Essential</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <u>Desirable</u> |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
|                                 | <ul style="list-style-type: none"><li>• Excellent communicator across a diverse range of audiences at local and senior level.</li><li>• Proven ability to work effectively across a wide range of internal and external stakeholders.</li><li>• Committed to producing the very best outputs with an ability to persist in pursuing goals despite obstacles.</li><li>• Can provide appropriate empathetic responses to key stakeholders when required.</li></ul> |                  |
| <b><i>Job Circumstances</i></b> | Ability to travel as required across Ireland with some travel to Northern Ireland for all-island meetings.<br>Driving licence & access to a car<br>Work flexible hours including evenings and weekends                                                                                                                                                                                                                                                           |                  |

This job information is not intended to be either restrictive or definitive. It is important to note that the responsibilities of the post may change to meet the evolving needs of the organisation.

*The organisation reserves the right to enhance the above criteria to facilitate short-listing.*

# WHY WORK FOR US?

At Cancer Fund for Children, we're driven by a simple but powerful mission: to support children and young people impacted by cancer to feel safe, supported, and understood.

As Corporate Fundraising Lead, you will inspire and support a high-performing team while developing and strengthening strategic relationships with corporate partners.

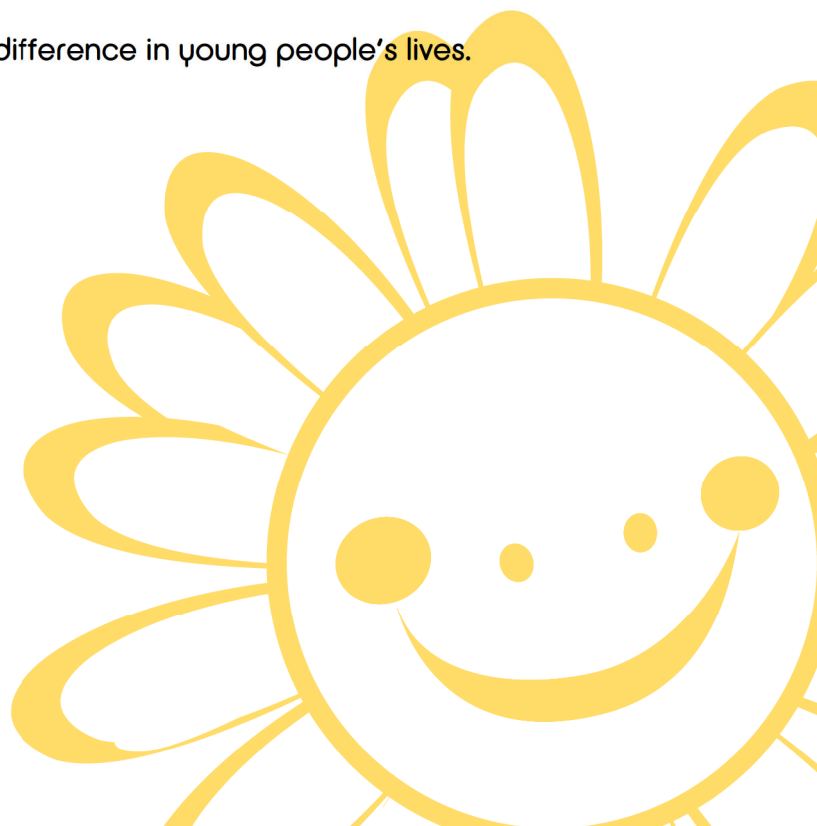
Working collaboratively across the organisation, you will identify new opportunities, negotiate impactful partnerships, and maximise the value of existing relationships to deliver ambitious income targets.

You'll join a compassionate, collaborative team that values:

- Connection - building strong, supportive relationships
- Compassion - delivering care that truly meets individual needs
- Courage - having important conversations that make a difference
- Ambition - continuously improving and expanding our impact

We recognise that this work is both rewarding and challenging. That's why we invest in our people - providing strong supervision, ongoing development, and a supportive team environment where you can grow and thrive.

This is an opportunity to make a real and lasting difference in young people's lives.



# Staff Benefits Ireland



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## Staff Development

- Organisation Wide Training Budget linked to Role, Strategic Plan, Individual Requests and Competencies
- Induction Programme
- Personal Development Plans
- Ongoing Supervision
- Continued Personal Development Support
- Regular Staff Information Days

## Work Life Balance

- Standard 35 hour working week
- 28 Days Annual Leave and 10 Statutory Days
- The offices close during the Christmas week. Staff have the option to work the 3 days during this period or to take annual leave. Arrangements should be agreed in advance with your manager.
- Day off for your Birthday
- Flexible Working Opportunities
- Time Off in Lieu (TOIL) in compensation of additional hours worked
- Career Breaks
- Family Friendly Policies

## Social, Physical and Mental Health Wellbeing

- Health & Wellbeing Committee delivering organisational-wide initiatives
- Mental Health First Aiders
- Cross-department team-working/volunteering opportunities
- Private Healthcare

## Financial Reward and Recognition

- Annual Increment to Top of Scale
- Pension Scheme
- Work Related Professional Membership Fees Paid
- Mileage Allowance at Civil Service Rates



Registered with the Charity Commission for Northern Ireland (NIC100532).  
Registered charity in Ireland (20142681). CHY 21682.

# HOW TO APPLY

The deadline for applications is **Monday, 9th November 2026 at 5.00pm.**

Please return the completed application form in confidence by email to [hr@cancerfundforchildren.com](mailto:hr@cancerfundforchildren.com) or; by post to The People & Culture Officer, Cancer Fund for Children, Curlew Pavilion, Portside Business Park, Airport Road West, Belfast, BT3 9ED, quoting reference: **CFL-ROI-26-16**.

If you have any queries about the role or the application process, please contact [hr@cancerfundforchildren.com](mailto:hr@cancerfundforchildren.com).

## Garda Vetting

All successful applicants will be required to undergo a Garda Vetting check (refer to Garda Vetting guidelines for criteria).

## Right to Work

Candidates must be legally entitled to work in Ireland at the time of application and hold the relevant documentation, as required under the Irish Employment & Immigration law.

## Disability

In line with the Employment Equality Acts 1998-2015, Cancer Fund for Children take seriously its obligation to make "appropriate measures" or reasonable accommodations to ensure people with disabilities are not substantially disadvantaged during the application, assessment, and selection processes.

If you consider yourself to have a disability relevant to the position for which you are applying, please contact our People & Culture Team, who will ensure that your application is processed fairly. They will also endeavor to make specific arrangements/carry out any reasonable adjustments necessary to assist you in completing your duties if appointed to the post.



# TIMELINE

Application Form to be submitted by **Monday, 9th November 2026 at 5.00pm.**

## Interviews

Interviews will take place on **Tuesday, 17th November 2026** at our Maynooth Office.

## Equal Opportunities

Cancer Fund for Children is an equal opportunities employer and we welcome applications from all suitably qualified persons.'

It is our policy to provide employment equality to all, irrespective of:

- Gender
- Gender reassignment
- Marital or civil partnership status
- Pregnancy and Maternity
- Religious belief or political opinion
- Race (including colour, nationality, ethnic or national or national origins, being an Irish Traveller)
- Disability
- Sexual orientation
- Age

Please address any enquires relating to the advertised position, and your submission to:

Joanne Symington  
People & Culture Officer  
Cancer Fund for Children  
E: [hr@cancerfundforchildren.com](mailto:hr@cancerfundforchildren.com)

[www.cancerfundforchildren.com](http://www.cancerfundforchildren.com)